

The River Christian Center Benevolence Request Form

Date: _____

Name of Applicant(s): _____

Mailing Address: _____

House Address: _____ SIN#: _____

Email: _____ Phone #: _____

1. Do you have a personal relationship with Jesus Christ? Yes No Not Sure

2. In your opinion which best describes your financial situation?

Short term emergency Short term problem Long term problem

3. Total amount of your request is _____

4. What is it for? _____

5. Are you currently employed? Yes No Full-Time Part-Time

Name of Employer _____

6. If married, is your spouse employed? Yes No Full-Time Part-Time

Name of Employer _____

7. Total number of people in the household: _____

8. Total approximate weekly household income: _____

9. Briefly, explain your needs and what led you to request assistance. We will be praying for you and providing counsel where needed. _____

Signature _____

If married, signature of spouse _____

The River Christian Center's Benevolence Process Guidelines

The purpose of the Benevolence Fund is to provide financial aid to an individual who is in need on an urgent basis. The Benevolence Fund may not be applicable for cases which need long-term financial support. The church has the right to adjust or to disapprove an applicant's request and may consider providing assistance other than monetary help.

Applicants are not granted financial assistance based on relationships between church leaders or being a significant church contributor. The church does not discriminate between applicants based upon race, color, sex, national origin, age, geographic territory, or disability. The Church may provide short term (or emergency) assistance to ensure that an applicant has the basic necessities such as food, housing, transportation, and medical assistance (including counseling).

The preferred method of providing assistance to pay for the applicant's need directly to the business provider. Assistance may also be provided in the form of goods or services. The type of aid that is appropriate depends on the individual's needs and available resources.

Basic Requirements

1. Need must be related to a short-term financial crisis (medical emergency, accidents, loss of job, etc.)

Benevolence Process

1. Complete and submit the Benevolence Request Form.
2. The Pastor will contact the applicant regarding the request.
3. The Pastor may submit the form to the Church Board for approval (note: typically, this will happen during the monthly meeting but can happen on demand if it is an emergency).
4. The Pastor and/or Board will approve or deny the request, or ask for additional information.
5. If approved, funds/goods/services will be distributed.
6. The Pastor may follow up with the recipient and give an update at the next Board Meeting.
7. If the approved fund payout is in excess of \$500 (payable both to the individual and/or a third party on behalf of), a T5007 Statement of Benefits Tax form will be issued to the individual who's name and information is on the Benevolent form for them to claim on the annual Income Taxes.

Additional Criteria

At the discretion of the Pastor/Board, you may be requested (if married, both husband and wife) to do one or more of the following:

1. Provide documentation regarding your income, personal bank accounts and expenses.
2. The Pastor may recommend other care by means of pastoral care or other professional services to meet the spiritual, physical, mental, emotional and other needs of the party requesting assistance.